

Sugar Creek Elementary PTO

August 2016 Minutes

August 29th 2016 at 6pm in the school cafeteria

The meeting was called to order by Penny Hunsberger at 6pm.

There were 9 voting members present and a quorum was reached.

The meeting began as we discussed our future meeting dates. They are as follows:

September 19th

October 10th

November 14th

January 23rd

February 13th

March 6th

April 10th

May 8th

We revisited our mission statement that we created to serve as what our PTO stands for and our goals we strive for.

Election for Publicity and Secretary

Shelly Crowe was elected by vote to Publicity.

Mishell Amick was elected to fill the Secretary position for the first semester.

Treasurer Report

We reviewed the treasurer report. No changes were made.

Budget Items

Teacher Requests:

The Kindergarten and Second grade classes have requested \$346.50 and \$315, respectfully, to purchase Scholastic Supplements for their classrooms.

Tiffany Mullen made a motion to provide the teachers with the Scholastic Supplements.

Mandy Johnson seconded.

Motion passed.

Popcorn Popper:

Tashney Moseley gave information on a new “used” popcorn popper. We could purchase the machine from the Tippecanoe County Farm Bureau for \$100.

Mandy Johnson made a motion that we purchase the popcorn popper. Stacy Goins seconded.

Motion passed.

In discussing the popcorn popper we planned the movie nights for October 5th, January 18th and March 15th.

Business Entity Report/Tax ID:

Penny Hunsberger stated that she found an accountant to help assist us in filling out the form to the IRS to get our PTO reinstated. It will cost \$850 to take care of this form.

Tashney Moseley made a motion to hire the accountant to assist with the form. Mishell Amick seconded.

Motion passed.

Old Business

Penny Hunsberger passed around the thank you notes from students from Field Day.

New Business

Amend Bylaws:

We need to amend Article IV Section 1 Letter D.

Replace school secretary and add President and Treasurer.

We need to amend Article V Section 1

Strike the words from 6:30-7:30 p.m. at Sugar Creek Elementary School.

We need to amend Article VI Section 2

Remove the entire Section 2.

We need to amend Article VII Section 4 and 7.

Section 4 we need to strike the words and the school secretary.

Section 7 we need to replace the words school year and insert calendar year.

Sarah Fidler made a motion to amend the bylaws. Mandy Johnson seconded.

Motion passed.

Conflict of Interest Policy:

Penny Hunsberger presented a sample of a policy for us to review. We need to have one in place if the need arises. Vote passed to adopt conflict of interest policy.

Trash Bags:

Sarah Fidler gave a report on the fundraiser. We will be selling the trash bags starting September 6th-September 19th. The trash bags cost us \$6.50/roll. They come in 4 different colors.

Mandy Johnson made a motion to sell the trash bags for \$10/roll. Mishell Amick seconded.

Motion passed.

Room Parent:

We discussed the forms that were handed out at the Open House on August 25th. We have not had a great response from them.

Next meeting will be September 19th at 6pm.

Meeting adjourned at 7:05pm